

Lincolnshire Community Buildings' Survey 2019

Welcome to Our Community Buildings' Survey - Your Views Matter

Supporting village hall and community building committees across Lincolnshire has been a key service offered by Community Lincs for many years through its Community Building Advisory Service.

We would like to ask you for your views on our service and to also gather information on general issues faced by management committees at this time.

This information will help us to develop our future services based on your needs and requirements.

For the purpose of this survey we have used the term "community building" to describe any type of village hall or community building managed by volunteers for the benefit of its local community.

Thank you for your time.

Lincolnshire Community Buildings' Survey 2019

General Data Protection Regulation 2018 (GDPR)

* 1. The information that we gather from this survey will be used to inform the development of the Community Building Advisory Service. In accordance with the GDPR Act, we have a legal duty to protect and retain any personal data collected from you.

By ticking the box below you are confirming that you have read the Privacy Notice:

<https://communitylincs.com/wp-content/uploads/2019/01/Privacy-Notice-CB.pdf> that will inform you about how and why we hold your data.

If at any time in the future you wish to opt out of receiving information from us or you require a hard copy of the Privacy Notice, please contact us on: 01529 302466 or email: office@communitylincs.com

I Agree

Lincolnshire Community Buildings' Survey 2019

Community Lincs Membership Scheme

2. Are you aware of the Community Lincs membership scheme

- Yes - and my committee is a member
- Yes - but my committee has chosen not to be a member at this time
- No

3. If you are aware of our service but have chosen not to be a member, please explain why:

4. Does your committee hold membership of any other organisation that supports community and voluntary organisations?

- Yes
- No
- Don't know

If yes, please indicate the organisation(s) where membership is held.

Lincolnshire Community Buildings' Survey 2019

Support From Community Lincs

5. Are you aware of the advisory service Community Lincs can offer to support your community building committee?

- Yes
- No

Lincolnshire Community Buildings' Survey 2019

6. Have you used the Community Lincs community buildings advisory service in the past 2 years?

- Yes
- No
- Not sure

7. How would you rate the quality of the advisory service?

- Excellent
- Good
- Poor
- Unsatisfactory

Do you have any comments?

8. As a result of our support, have we helped your organisation to be more capable of providing a service for your local community?

- Yes
- No
- Don't know

9. What skills has your organisation developed as a result of the support you received from Community Lincs?

- Understanding what information is required in completing a funding application
- Valuing the role of volunteers on your committee and other volunteers you may have
- Understanding the need for wider community consultation and the ability to identify what your community needs
- Better governance of your organisation
- Improved understanding of your legal responsibilities
- Increased knowledge as a result of attending cluster meetings

Other (please specify)

10. Do you currently need help from us?

- Yes
- No

11. If yes, what help do you require? For example:

- To review your charity's governing document
- Funding search
- Project development support
- Basic management checklist

Other (please specify)

12. Would you like to do an organisational health check (a checklist of legal requirements and good practices for the management of a community building)

- Yes - free (do it yourselves)
- Yes - at cost (with support from Community Lincs)
- No
- Unsure - would need more information

13. The Village Hall Hallmark Scheme is an accreditation scheme that seeks to reward and establish good practice, and also encourages improvement in the management of your community building. Is this something you would be interested in?

- Interested
- Not interested
- Unsure - would need more information

14. Community Lincs offers a consultancy service. Would you be interested in finding out about any of the following?

- | | |
|--|--|
| <input type="checkbox"/> Marketing, PR and use of social media | <input type="checkbox"/> Governance review/skills audits |
| <input type="checkbox"/> Business Planning and advice | <input type="checkbox"/> HR matters |
| <input type="checkbox"/> Community Review | <input type="checkbox"/> Funding advice |

Lincolnshire Community Buildings' Survey 2019

About Your Organisation

15. Which community building do you represent?

Community Building

**Name of person
completing the
questionnaire**

Email Address

Phone Number

16. In which district is your community building located?

- | | |
|--------------------------------------|--------------------------------------|
| <input type="radio"/> East Lindsey | <input type="radio"/> South Kesteven |
| <input type="radio"/> West Lindsey | <input type="radio"/> South Holland |
| <input type="radio"/> North Kesteven | <input type="radio"/> Boston Borough |

17. What is the nature of the community building's land ownership

- Freehold
- Leasehold
- Don't know

18. Is your community building a registered charity?

- Yes
- No
- Unsure

19. What is legal structure of your organisation?

- Unincorporated charity
- Charity and Company limited by guarantee
- Charitable Incorporated Organisation (CIO)
- Industrial and Provident Society
- Unsure

Other (please specify)

20. Who are the holding or custodian trustees?

- Official Custodian for Charities at the Charity Commission
- Parish Council
- Individual trustees
- Other (please specify)
- Church authority
- Don't know
- Not applicable

21. Who is the community building run by?

- A committee of trustees comprised of elected local people and user representatives (and co-opted members when required)
- A committee of a community association
- The Parish Council (or a sub-committee of the Parish Council)
- The Parochial Church Council
- Other (please specify)

22. Do you have local adhoc volunteers you can call on during the year?

- Yes
- No

23. If yes, what do they do for you?

24. Have you reviewed your governing document in the last:

- | | |
|-------------------------------|---|
| <input type="radio"/> Year | <input type="radio"/> 4 Years or longer |
| <input type="radio"/> 2 Years | <input type="radio"/> Never |
| <input type="radio"/> 3 Years | <input type="radio"/> Don't know |

Lincolnshire Community Buildings' Survey 2019

Your Committee

We use the word 'Committee' here to mean the group of people who run your building on a day to day basis.

25. Please indicate your level of agreement with the following statement: My committee is well informed about matters affecting the running of our community building:

- | | |
|--|---|
| <input type="radio"/> Strongly agree | <input type="radio"/> Disagree |
| <input type="radio"/> Agree | <input type="radio"/> Strongly disagree |
| <input type="radio"/> Neither agree nor disagree | |

26. How confident is your committee in managing your community building?

- Very confident
- Confident
- Not confident

27. What are the main issues your committee faces on a day to day basis?

- | | |
|---|--|
| <input type="checkbox"/> Lack of support from community | <input type="checkbox"/> Governance issues |
| <input type="checkbox"/> Recruitment of new trustees | <input type="checkbox"/> Funding |
| <input type="checkbox"/> Recruitment of ad hoc volunteers to help | <input type="checkbox"/> Low numbers of hirers |
| <input type="checkbox"/> Other issues (please specify) | |

Lincolnshire Community Buildings' Survey 2019

Training and Events

28. Are you aware of the community building cluster meetings?

Yes

No

29. Did your committee attend any of the cluster meetings in 2017 or 2018?

Yes

No

Don't know

30. If yes, how useful did you find the meeting(s) you attended?

Very useful

Useful

Not Useful

31. Do you have any comments on how we can improve these meetings and / or ideas for topic areas for discussion at future meetings?

32. Community Lincs intends to offer more training events and networking opportunities for community building committees. Please indicate when members of your committee would be most likely to be able to attend (please tick all relevant boxes):

Weekdays during the day (between 10am - 4pm)












Weekdays during the evening (7pm - 9pm)

Saturday daytime (between 10am - 4pm)

Would not attend any events

If you have any comments regarding the timing of events, please give them here:

33. Please rank the training topics below in order of those your committee would find most helpful - where 1 would be most helpful, 11 is not so helpful. Just click and drag your choices into order.

-  Applying for funding
-  Business Planning
-  New build or refurbishment project development
-  Fire Safety
-  Governance
-  Health & Safety
-  Marketing & PR
-  Recruiting volunteers
-  Setting up your own website
-  Trustee roles and responsibilities
-  Using Social Media

Lincolnshire Community Buildings' Survey 2019

National Village Halls Week

34. We are making plans for Village Halls Week January 2020, would your committee like to get involved in any of the following activities during this week?

	Yes	No	Maybe
Attend a training and networking event	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Host your own event/activity to highlight your community building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Nominate someone for the John Barker Trophy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Take part in the social media campaign using the hashtag #villagehallsweek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (please specify)	<input type="text"/>		

35. During Village Halls Week 2020 we will be holding a networking and training event, including the John Barker Trophy presentation and lunch. Please indicate when your committee would be most likely be able to attend (given the time of year we are not holding the event during the evening):

Weekday during the day (10.30am - 2pm)
 Will not attend

 Saturday daytime (10.30am - 2pm)

If you have any comments regarding the timing of events, please give them here

Lincolnshire Community Buildings' Survey 2019

Community Building Mentor Scheme

Community Lincs often signpost committees to others who have been through similar experiences, such as applying for funding or managing finances. This idea has led to us to investigate whether we could set up a team of volunteer Community Building Mentors, who each have a wealth of hands on experience of managing a community building, to offer peer support to others. Take a look at this [podcast of a committee member from Cambridgeshire](#) where they have set up a similar scheme.

36. Would your committee use the Community Building Mentor Scheme?

Yes

 No

 Unsure - would need more information

37. Would any members of your committee be interested in becoming a Community Building Mentor to support other trustees in the county?

- Yes
- No
- Would like more information to decide

Lincolnshire Community Buildings' Survey 2019

Communication

38. We would like to update the community building website and would welcome your ideas. Looking at www.lincscommunitybuildings.org.uk, do you have any suggestions on how it can be improved?

39. If you are a member of Community Lincs, you may have received one or more booking enquiries from the community buildings website. Has the website:

	Yes	No	Don't Know
Increased the number of bookings from within your community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increased the number of bookings from outside your community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improved awareness of your facility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Not improved or increased the usage of your building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

40. Do you read or visit any of the following Community Lincs news channels for updates?

	Yes	No	Not aware of this
'News in the Community' via email	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facebook	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instagram	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Twitter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

41. If you have your own website and/or social media accounts, can you let us know what they are please?

Facebook

Instagram

LinkedIn

Twitter

Website

Lincolnshire Community Buildings' Survey 2019

Your Building

42. Please rate the overall condition of your building

- Generally in good repair
- Needs repairs / refurbishment in time
- Needs repairs / refurbishment urgently

43. Are any of the following planned?

- | | |
|--|--|
| <input type="checkbox"/> Build of a new hall where there is no existing building | <input type="checkbox"/> Major renovations of the existing building |
| <input type="checkbox"/> Demolition and replacement of the existing building | <input type="checkbox"/> New equipment for the existing building |
| <input type="checkbox"/> Extending the existing building to accommodate growing usage | <input type="checkbox"/> Replacement of any fixtures/fittings at the existing building |
| <input type="checkbox"/> Installation of renewable energy sources in the existing building | <input type="checkbox"/> We don't currently have any plans |

Other (please specify)

44. Are there other facilities available on the community building land?

- | | |
|--|---|
| <input type="checkbox"/> Adult fitness equipment | <input type="checkbox"/> None available |
| <input type="checkbox"/> Children's play area | <input type="checkbox"/> None available |
| <input type="checkbox"/> Playing field | |

Other (please specify)

Finances

45. Do the hire charges and rental income cover the running costs for your building (including maintenance but not major repairs)?

- Yes, a healthy surplus is usually made (over 1 years' running costs)
- Yes, a small surplus is usually made (less than 1 years' running costs)
- Other (please specify)
- It varies between surplus and deficit
- No, deficit is incurred

46. Does your committee believe your community building will remain financially viable over the next 5 years?

- Yes
- No
- Unsure

Funding

47. Since January 2018, has your organisation applied for any funding?

- Yes - successful
- Yes - awaiting decision
- Yes - unsuccessful
- No funding applied for

48. If yes and you were successful, please briefly describe your project and the total cost (including any support for running costs)

Thank you for your time.

49. Do you have any other comments?